# **Meeting minutes | Start 11:00am | Finish**

|  |  |
| --- | --- |
| **Members present** | |
| Douglas |  |
| Calum |  |
| Ruka |  |
| Will |  |
| Simon |  |

|  |  |
| --- | --- |
| **Time** | **Activity/Discussion** |
|  |  |

**Tasks**